Knowledge Repository Guide

Within this Knowledge Repository, you will find articles, reports, toolkits/templates, webinars and videos around Inclusion, Diversity, Equity and Accessibility (IDEA). Some of these resources are curated by CCDI and some were found online. If you have any questions or inquiries related to the Knowledge Repository, please contact kr@ccdi.ca

The registration process

1.1: How to register for an account

1. Navigate to https://www.ccdi.ca/
2. Click “Sign In” on the top right corner of the page.
3. Once you are on the Login page, click “REGISTER”.

www.ccdi.ca
4. As part of the registration process, your company email, company name, first name and last name are required fields (shown below). Other fields on the form are optional.

5. Once the form has been completed, click “SUBMIT / SOUMETTRE”.

6. You are now registered! You will receive a welcome email that contains your password.
1.2: Resetting your password

1. If the password has been forgotten/deleted, navigate to https://portal.ccdi.ca/login and click “Reset Password”.

2. In the “Email Address” tab, type in your work email address and click “Request Password Reset”.

3. An email will be sent to the given email address with a link to verify your information. Click that link and complete the verification.

4. Once completed, you will receive another email that contains your new generated password.